



WINDSOR REGIONAL
Employment Network
Windsor-Essex · Chatham-Kent · Sarnia-Lambton

Committees of the Windsor Regional Employment Network

August 2023

Introduction

The Windsor Regional Employment Network (WREN) is committed to fostering an employment services network that is innovative, community-responsive and client-centred. The WREN commits to continuous engagement of our community partners from across the Windsor-Sarnia catchment, as well as clients and persons with lived experience in the employment and social services network.

To support ongoing sharing of information, updates and best practices across the network, the WREN will establish five core committees that will contribute to the successful delivery of services under the Integrated Employment Services system which will begin on January 1st, 2024.

The committees of the WREN are:

- The Community Advisory Board (CAB)
- The WREN IT Committee
- The Indigenous Advisory Table (IAT)
- The Employment Services Provider Advisory Committee (ESPAC)
- The Social Assistance Committee

The WREN values the contributions of its many community partners and individuals and will provide honorariums to some individual participants to foster meaningful and diverse participation. Official invitations to committees will be sent after review of submissions to ensure equal and diverse representation from across the catchment.

JOIN A WREN COMMITTEE

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Community Advisory Board (CAB)

Mandate The CAB will share expertise from their respective sectors or experiences, provide feedback on the implementation of Integrated Employment Services, foster innovation and idea generation, promote cross-sectoral collaboration and build the capacity of the network by identifying issues or insights to better understand the intersectionality of employment and other sectors.

Membership The CAB will be comprised of a diverse set of organizations, institutions, and persons, from across the Windsor-Sarnia catchment, including Newcomers, Francophones, Persons with Disabilities, Indigenous Persons, Youth with High Support Needs and Black and Racialized Persons.

Meeting Frequency To support the transition, the CAB will meet in September, November, January, and March. Then, the committee will meet quarterly. Members who have selected specific areas of focus will be invited to meet on an ad-hoc or as-needed basis.

WREN IT Committee

Mandate The WREN IT Committee will provide strategic input to the WREN and developer teams to ensure the successful roll-out of SSM-required systems, including service provider and jobseeker facing platforms.

Membership Will include representatives of the WREN, WE Data Tools, service providers and clients.

Meeting Frequency Every 6-8 weeks, beginning in September. Meetings may be more frequent in the Transition Period leading to January 1st, 2024.





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Indigenous Advisory Table (IAT)

- Mandate** Overall, the full mandate of the committee will be refined by the Indigenous Advisory Services group selected through the [RFP which is open](#) for applications until August 6th.
- Membership** To be determined by Indigenous advisory services group – [RFP is currently open for applications](#)
- Meeting Frequency** To be determined by Indigenous advisory services group – [RFP is currently open for applications](#)

The following committees have pre-defined members and will not be accepting applications.

Employment Services Provider Advisory Committee (ESPAC)

- Mandate** The ESPAC will provide an opportunity for the WREN and Service Providers to discuss and ensure the successful integration of employment services, including service delivery and funding models, emerging labour force trends and needs, and intake and referrals.
- Membership** Will include 1 or 2 members of service provider leadership teams who will be offering services under IES.
- Meeting Frequency** Monthly beginning in October 2023.

Social Assistance Committee

- Mandate** The Social Assistance Committee will engage Ministry of Children, Community and Social Services (Ontario Works and Ontario Disability Support Program) on referral pathways, benefit coordination, case conferencing and issue identification and resolution.
- Membership** Two representatives from each: The WREN, Municipality of Chatham-Kent - Employment and Social Services, County of Lambton – Social Services, City of Windsor – Employment and Social Services, and the ODSP offices of Windsor-Essex, Chatham-Kent and Sarnia-Lambton.
- Meeting Frequency** Monthly beginning in October 2023.

